



2010 DIVERSITY MBA BUSINESS SCHOOL EXPO
EXHIBITOR REFERENCE GUIDE



Thank you for your participation! The information provided below will assist you with the next steps in preparation for "The Expo" on August 14, 2010.

EXPO GUIDEBOOK AD

As a registered exhibitor you have the option of providing a full page color ad to represent your Institution/Company in our Guidebook that will be provided to attendees. Please submit your camera-ready ad in a jpg or pdf format and email to info@careereventpros.com no later than July 28, 2010.

SCHOOL/COMPANY LOGO

Each exhibitor is asked to provide an official logo to be used in marketing and publicity materials to represent your official participation. . Please submit your logo in a jpg or png format. Please email your logo to info@careereventpros.com no later than July 28, 2010. Early submission of your logo provides greater marketing opportunities for your institution as we advertise the event.

EVENT VENUE

The Emory Conference Center and Hotel is the official event venue for the 2010 Diversity MBA Business School Expo. Their contact information is as follows:

Emory Conference Center and Hotel

Address: 1615 Clifton Road | Atlanta, GA 30329

Phone: 404-712-6000

Website: www.emoryconferencecenter.com

Additional onsite services include:

Car Rental

Enterprise rental car facility. To reserve your car, please call 404-727-8267 or visit click [Enterprise](#).



**Save On Your
Next Rental.**
Reference Location: Emory



Airport Shuttle

Airport Transportation is available from Atlanta Superior Shuttle. Please visit the [Atlanta Superior Shuttle](#) website for rate information and reservations.



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**CAREER
EVENT PROS**
where connections begin... and opportunities lead!

ACCOMMODATIONS

The Emory Conference Center and Hotel is the official event venue and arrangements have been made for overnight stay at a rate of \$129/night. Reservation can be made online at www.emoryconferencecenter.com or by calling (800) 933-667. Please identify yourself as a guest of the **MBA Diversity Expo** and use **Reservation ID: 20006018913** to ensure you receive the correct group rate. This rate is valid for the dates of August 13-15, 2010. Check-in time is 4:00pm and check-out is at 12:00pm.

Parking is complimentary to all hotel and event guests.

SHIPPING MATERIALS

Materials and supplies may be shipped directly to the conference center. Please address all packages as indicated below:

Emory Conference Center
c/o Career Event Pros MBA Expo – August 14, 2010
1615 Clifton Road
Atlanta, GA 30329
Attn: Epiphany Stephens

Please note that a Handling & Storage Fee of \$5 per box may apply. If you will be shipping packages to the venue, please email the tracking information to careereventpros@V2Levents.com so that we can confirm with the staff the receipt of all packages and ensure they are properly stored and delivered to the event meeting space on the day of the Expo.

EXHIBITOR POINT OF CONTACTS

Contact ...

Niakesha Woodley, Chair/Event Organizer

For questions relating to Exhibitor Registration, Sponsorship, General Inquiries

Email: info@careereventpros.com

Phone: {404} 839~8894

Nicholas Bartley, Director of Diversity Outreach & Career Event Planning

For questions relating to Event Logistics, Marketing/Publicity, General Inquiries

Email: careereventpros@V2Levents.com

Phone: {404} 723~6216